

additional papers 2

Executive Committee

Wed 16 Jun
2010
7.00 pm

Committee Room 2
Town Hall
Redditch



www.redditchbc.gov.uk

Access to Information - Your Rights

The Local Government (Access to Information) Act 1985 widened the rights of press and public to attend Local Authority meetings and to see certain documents. Recently the Freedom of Information Act 2000, has further broadened these rights, and limited exemptions under the 1985 Act.

Your main rights are set out below:-

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- Access to a summary of the rights of the public to attend meetings of the Council and its Committees etc. and to inspect and copy documents.
- In addition, the public now has a right to be present when the Council determines “Key Decisions” unless the business would disclose confidential or “exempt” information.
- Unless otherwise stated, all items of business before the Executive Committee are Key Decisions.
- (Copies of Agenda Lists are published in advance of the meetings on the Council’s Website:
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If you have any queries on this Agenda or any of the decisions taken or wish to exercise any of the above rights of access to information, please contact

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Welcome to today's meeting.

Guidance for the Public

Agenda Papers

The **Agenda List** at the front of the Agenda summarises the issues to be discussed and is followed by the Officers' full supporting **Reports**.

Chair

The Chair is responsible for the proper conduct of the meeting. Generally to one side of the Chair is the Committee Support Officer who gives advice on the proper conduct of the meeting and ensures that the debate and the decisions are properly recorded. On the Chair's other side are the relevant Council Officers. The Councillors ("Members") of the Committee occupy the remaining seats around the table.

Running Order

Items will normally be taken in the order printed but, in particular circumstances, the Chair may agree to vary the order.

Refreshments : tea, coffee and water are normally available at meetings - please serve yourself.

Decisions

Decisions at the meeting will be taken by the **Councillors** who are the democratically elected representatives. They are advised by **Officers** who are paid professionals and do not have a vote.

Members of the Public

Members of the public may, by prior arrangement, speak at meetings of the Council or its Committees. Specific procedures exist for Appeals Hearings or for meetings involving Licence or Planning Applications. For further information on this point, please speak to the Committee Support Officer.

Special Arrangements

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Infra-red devices for the hearing impaired are available on request at the meeting. Other facilities may require prior arrangement.

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If the alarm is sounded, please leave the building by the nearest available exit – these are clearly indicated within all the Committee Rooms.

If you discover a fire, inform a member of staff or operate the nearest alarm call point (wall mounted red rectangular box). In the event of the fire alarm sounding, leave the building immediately following the fire exit signs. Officers have been appointed with responsibility to ensure that all visitors are escorted from the building.

Do Not stop to collect personal belongings.

Do Not use lifts.

Do Not re-enter the building until told to do so.

The emergency Assembly Area is on Walter Stranz Square.

Declaration of Interests: Guidance for Councillors

DO I HAVE A "PERSONAL INTEREST" ?

- Where the item relates or is likely to affect your **registered interests** (what you have declared on the formal Register of Interests)

OR

- Where a decision in relation to the item might reasonably be regarded as affecting **your own** well-being or financial position, or that of your **family**, or your **close associates** more than most other people affected by the issue,

you have a personal interest.

WHAT MUST I DO? **Declare the existence, and nature, of your interest and stay**

- The declaration must relate to specific business being decided - a general scattergun approach is not needed
- **Exception** - where interest arises only because of your membership of another **public body**, there is no need to declare unless you **speak** on the matter.
- You **can vote** on the matter.

IS IT A "PREJUDICIAL INTEREST" ?

In general only if:-

- It is a personal interest **and**
- The item affects your **financial position** (or conveys other benefits), or the position of your **family, close associates** or bodies through which you have a **registered interest** (or relates to the exercise of **regulatory functions** in relation to these groups)

and

- A member of public, with knowledge of the relevant facts, would reasonably believe the interest was likely to **prejudice** your judgement of the public interest.

WHAT MUST I DO? **Declare and Withdraw**

BUT you may make representations to the meeting before withdrawing, **if** the public have similar rights (such as the right to speak at Planning Committee).



Executive

16th June 2010

7.00 pm

Committee

Committee Room 2 Town Hall

Agenda

Membership:

Cllrs: Carole Gandy (Chair) Brandon Clayton
Michael Braley (Vice-Chair) Malcolm Hall
Peter Anderson Jinny Pearce
Juliet Brunner Debbie Taylor
Greg Chance

<p>4. Minutes (Pages 1 - 10) Chief Executive</p>	<p>To confirm as a correct record the minutes of the meeting of the Executive Committee held on the 26th May 2010. (Minutes attached)</p>
<p>12. Business Centre Review (Pages 11 - 12) R Bamford, Head of Planning and Regeneration</p>	<p>To consider the function and role of business centres, with particular regard to strategic benefits, performance and management. (Report previously circulated)</p> <p>To consider a referral from the Overview and Scrutiny Committee with regard to this report. (Report attached)</p> <p>(No Specific Ward Relevance)</p>
<p>19. REDI CENTRE - Options (Pages 13 - 18) Head of Leisure and Cultural Services</p>	<p>To consider an update on the options for the future of the REDI Centre. (Report attached)</p> <p>(Central Ward / All Wards)</p>



Executive Committee

26th May 2010

MINUTES

Present:

Councillor Carole Gandy (Chair), Councillor Michael Braley (Vice-Chair) and Councillors Peter Anderson, Juliet Brunner, Brandon Clayton, Greg Chance, Malcolm Hall and Jinny Pearce

Also Present:

Councillors Kath Banks and Andrew Brazier

Officers:

R Bamford, H Bennett, J Bough, M Bough, J Cochrane, C Felton, J Godwin, S Hanley, A Marklew, J Pickering, I Ranford, J Staniland, A Williams and L Williams

Committee Services Officer:

I Westmore

1. APOLOGIES

Apologies for absence were received on behalf of Councillor Debbie Taylor.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. LEADER'S ANNOUNCEMENTS

The Leader advised that she had accepted the following matter as Urgent Business:

Item 12 – WETT Regulatory Service – Delegation to Joint Committee.

.....
Chair

4. MINUTES**RESOLVED that**

the minutes of the meeting of the Committee held on 31st March 2010 be confirmed as a correct record and signed by the Chair.

5. COUNCIL PLAN 2010 / 2013

The Committee received a report setting out the draft Council Plan for 2010-13, a three year strategic plan for the Council. The Plan set out the targets relating to the Council's priorities and the proposed actions to achieve those targets.

Officers reported that the trend in performance management was now towards reporting on the direction of travel against indicators rather than setting specific and often arbitrary targets. Some Members expressed a preference for the inclusion of definite targets to obtain an understanding of how the Council was performing. There were a number of comments on the format and layout of the Plan including a proposal that a glossary be appended. On a specific point, Officers undertook to circulate a definition of the acronym GV to Members of the Committee following the meeting. Given that there were a number of outstanding matters to be resolved, it was agreed that the Plan be deferred to allow time for amendments to be made.

RESOLVED that

the Council Plan 2010-13 be deferred for consideration at a future meeting of the Committee.

6. STRATFORD-ON-AVON DISTRICT DRAFT CORE STRATEGY - CONSULTATION RESPONSE

Retrospective approval was sought for a response to the consultation on the Stratford-on-Avon Draft Core Strategy. The response had previously been considered at a meeting of the Planning Advisory Panel. It was noted that changes at a national level might lead to Regional Spatial Strategies being phased out at some point in the future. Officers confirmed that, should this situation arise, previous discussions with neighbouring authorities regarding overspill development from Redditch might need to be revisited. Officers suggested that endorsement of the response was prudent given that no decisions had been announced in this regard as yet.

RESOLVED that

- 1) **the response from Redditch Borough Council to the Stratford-on-Avon Consultation Core Strategy (Appendix A) be retrospectively endorsed; and**
- 2) **the Officer response be supplemented to include reference to an alternative area of land for possible employment use.**

(During the consideration of this item, Members discussed matters that necessitated the disclosure of exempt information. It was therefore agreed to move to exclude the press and public prior to any debate on the grounds that information would be revealed which related to potential negotiations for the acquisition of land or property)

7. EMPLOYMENT LAND REVIEW UPDATE

Members' endorsement was sought for an update of the Employment Land Review for 2009/10 to replace the Review for the previous year. It was noted that this was a factual monitoring document produced by the Council.

RECOMMENDED that

- 1) **the Employment Land Review as attached in Appendix A to the report be endorsed as part of the Local Development Framework Evidence Base; and**
 - 2) **for the 2010/11 period onwards, Authority be delegated to Officers (Head of Planning and Regeneration) to review and annually update the Employment Land Review, subject to there being no indication that policies need to be reviewed.**
- 8. LOCAL DEVELOPMENT FRAMEWORK EVIDENCE BASE - WINYATES GREEN TRIANGLE TRANSPORT ASSESSMENT**

The Committee received a Transport Assessment for the Winyates Green Triangle site undertaken by consultants on behalf of the Council.

The assessment had indicated the preferred option for the access to the site although Officers noted that, even should Stratford-on-Avon District Council agree to development of the site, there may be practical considerations that could prevent employment-related development going ahead.

RESOLVED that

the Winyates Green Triangle Transport Assessment prepared by Morgan Tucker Consulting Engineers (November 2009) (Appendix A to the report) be endorsed as part of the Local Development Framework Evidence Base.

9. WORCESTERSHIRE SUPPORTING PEOPLE STRATEGY 2010 TO 2013

Members considered a new Supporting People Strategy for the three year period 2010-13. Officers highlighted changes that were being made nationally to the Programme over the life of the Strategy, such as the removal of ring-fencing of funding for grants and administration. There were a number of contracts through Supporting People operated by the Council and the risk to the Council's financial resources and service provision from possible future funding cuts was drawn to Members' attention.

RECOMMENDED that

- 1) the Supporting People Strategy 2010/13 attached at Appendix 1 to the report be approved; and**

RESOLVED that

- 2) Officers bring a report to a future Executive Committee on the financial impact to the Council of any possible future Supporting People funding cuts.**

10. CAPITAL BUDGET PROVISION 2009/10 AND 2011/12 FOR ASBESTOS REMOVAL

The Committee received a report setting out a request for additional capital funding to account for an overspend in 2009/10 and a projected increase in spending in 2010/11 and 2011/12 on asbestos removal.

It was reported that recent changes in guidelines had impacted heavily on budgets, with a greater need to call upon the services of specialist contractors. The range of materials now dealt with through these more stringent processes had been expanded. Members were content that the additional funding was required to deal with the removal of asbestos but were concerned that the matter had not been brought to their attention sooner. To this end, Officers were requested to include a detailed update on asbestos removal as a separate appendix to the forthcoming half-yearly report on the Housing Capital Programme.

RECOMMENDED that

- 1) **funding of the shortfall in the Asbestos Removal Capital contract budget 2009/10 in the sum of up to £120,000 be approved;**
- 2) **up to £175,000 additional Capital funding for Asbestos Removal for the years 2010/11 and 2011/12 be approved;**
- 3) **funding from the Housing Revenue Account for the cost of borrowing for the above bids estimated at £15,500 for 2010/11 and £28,000 for 2011/12 be approved; and**

RESOLVED that, subject to the Council's approval of the budgetary implications, as specified separately above, and consequent adjustment of the Capital Programme

- 4) **approval be given to incur up to the expenditure detailed in 1 and 2 above for the purposes detailed in the report, in accordance with Standing Order 41; and**
- 5) **Officers review the procurement of the contract for the removal of asbestos.**

11. SPRING INDUSTRY PUBLIC ART PROJECT

The Committee received a report setting out the background to a proposed public art project relating to the spring industry in Redditch.

The Committee was informed that there were still a large number of companies engaged in spring manufacture in the town and they had been consulted on the proposal and a number had expressed their support for the project. Members were requested to release a small sum of money to facilitate design, layout and installation work on the proposed artwork, with the cost of the material and work being sourced from elsewhere, including NEW College.

Members were keen that all sources of funding be explored to optimise the opportunity that this scheme presented and to ensure that the artwork was of a suitably fitting standard.

RECOMMENDED that

- 1) **as part of the Borough Council's commitment to the provision of public art, a project to celebrate and commemorate the spring industry in Redditch be approved. The project will create a fitting and permanent artwork with in the town centre to reflect the**

positive contribution to the economy and community that the spring industry has provided; and

- 2) a financial contribution of £2000 towards the programme be approved, to be funded from General Fund revenue balances.**

12. WETT REGULATORY SERVICE - DELEGATION TO JOINT COMMITTEE

A request was considered to delegate the Committee's functions that related to the Regulatory Service to the new Joint Committee which was overseeing the service on behalf of the participating Councils. Similar agreement had already been received in respect of Council and Licensing Committee functions.

There was some discussion of the level of accountability that the new Joint Committee would provide although it was also noted that joint working was an increasingly common feature of the local government landscape and residents were primarily concerned with service quality and not the deliverer of the service.

RESOLVED that

the functions of the Regulatory Service, insofar as they are Executive functions, be delegated to the Joint Committee of the Worcestershire Enhanced Two-Tier (WETT) Regulatory Service.

(This report had been accepted as a matter of Urgent Business – not included on the Forward Plan and was considered at the meeting as such, with the approval of the Chair, and in accordance with the Council's constitutional rules and powers vested in the Chair by virtue of Section 100 (B) (4) (b) of the Local Government Act 1972 to agree matters of urgency being discussed by reason of special circumstances.)

In this case the special circumstances were that the information, which was not included on the Forward Plan for this meeting, was required to be considered at the present meeting in order to make the necessary delegations prior to the commencement of the service at the beginning of June 2010.)

13. IRRECOVERABLE DEBTS

The Committee considered writing off 15 cases of irrecoverable debt where all appropriate debt recovery actions had been taken by Officers.

RESOLVED that

the debts totalling £43,175.92 detailed in the schedule attached to the report be written off as irrecoverable.

(During the consideration of this item, Members discussed matters that necessitated the disclosure of exempt information. It was therefore agreed to move to exclude the press and public prior to any debate on the grounds that information would be revealed which contained the personal details of individuals. There is nothing exempt, however, this record of proceedings.)

14. OVERVIEW AND SCRUTINY COMMITTEE

Members noted that the one outstanding recommendation, that relating to the discontinuation of the Community Safety Advisory Panel, had already been acted upon at the Annual Meeting of the Council and therefore no longer required determination.

RESOLVED that

the minutes of the meeting of the Overview and Scrutiny Committee held on 17th and 22nd March and 7th April 2010 be received and noted.

15. SHARED SERVICES BOARD - RECOMMENDATIONS

Members considered the recommendations of the Shared Services Board meeting on 20th April, including that relating to a Framework Agreement between the two Councils.

Framework Agreement**RECOMMENDED that**

- 1) **the overarching Strategic Alliance / Shared Services Framework Agreement, as amended, be approved;**
- 2) **the Leader of each Council be authorised to sign it on behalf of that authority;**

**Economic Regeneration and Development in North
Worcestershire**

- 3) **the four principal recommendations from the Inspira report 'Review of Economic Regeneration & Development - Strategy & Arrangements be agreed as amended; and**

RESOLVED that

- 4) the delivery of a North Worcestershire Economic and Regeneration service by a single team hosted by Wyre Forest District Council be approved; and
- 5) an Implementation Plan be agreed between the three Councils with effect from 1st October 2010 or such other date as may be agreed by the three Councils, this Implementation Plan to deal with those matters set out in paragraph 4.27 of the report submitted to the Board.

16. MINUTES / REFERRALS - OVERVIEW AND SCRUTINY COMMITTEE, EXECUTIVE PANELS, NEIGHBOURHOOD GROUPS ETC.

There were no minutes or referrals under this item.

17. ADVISORY PANELS - UPDATE REPORT

It was noted that the Community Safety Advisory Panel could be removed from the list of Panels in the report.

RESOLVED that

the report be noted.

18. ACTION MONITORING

RESOLVED that

the report be noted.

19. EXCLUSION OF THE PUBLIC

RESOLVED that

under S.100 I of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006, the public be excluded from the meeting for the following matters on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1, 2 and 3 of Part 1 of Schedule 12 (A) of the said Act, as amended.

Stratford-on-Avon District Draft Core Strategy – Consultation Response (as detailed at Minute 6 below); and

Irrecoverable Debts (as detailed at Minute 13 below).

Executive
Committee

26th May 2010

The Meeting commenced at 7.00 pm
and closed at 9.11 pm

.....
Chair

REDDITCH BOROUGH COUNCIL**EXECUTIVE
COMMITTEE**

16th June 2010

**BUSINESS CENTRES – REVIEW - UPDATE REPORT FROM OVERVIEW AND
SCRUTINY COMMITTEE 2ND JUNE 2010**

Relevant Portfolio Holder	Councillor Jinny Pearce, Portfolio Holder for Planning, Regeneration, Economic Development and Transport
Relevant Head of Service	Ruth Bamford, Head of Planning and Regeneration
Key Decision	

1. SUMMARY

The Overview and Scrutiny Committee pre-scrutinised the contents of the Business Centres Review report on 2nd June 2010 and proposed that, subject to one amendment detailed below, the recommendations presented by Officers be approved.

Members expressed concerns about the extent of the proposed delegated authority to Officers.

2. RECOMMENDATIONS

The Committee **RECOMMENDED** that

- 1) the proposed terms of delegations detailed in Appendix 6 to the report be amended as indicated below:

(Extract only)

*To manage all letting and licenses, to include (a) the annual review of rents and service charges, (b) the setting of fees for secretarial services, (c) negotiation of offers to secure new tenants when occupation rates are low (provided the variation in fees / rents shall be limited to plus or minus 20% **10%** of the current year rent / fees unless first approved by Executive Committee).*

- 2) subject to the amendment above the recommendations outlined in paragraphs 2.1 – 2.6 in the Business Centres report be approved.

AUTHOR OF REPORT

Name: Jess Bayley, Overview and Scrutiny Support Officer

REDDITCH BOROUGH COUNCIL

**EXECUTIVE
COMMITTEE**

16th June 2010

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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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